

Scope of Work

1. Contractor agrees to provide to the Department of Health Services (DHS) the services described herein.

The Contractor shall render to DHS professional services in the area of health care reimbursement rates as related to the Medi-Cal program, to the extent that the Contractor is specifically authorized by the State in writing to perform such work. End products shall include, but not be limited to, reports, data files, documentation, analysis tools, opinions, court testimony, and advice. All work will be strictly confidential.

2. The services shall be performed at the Proposer's place of business and at applicable facilities and locations within the California geographic region.
3. The services shall normally be provided during State working days and hours.
4. The project representatives during the term of this agreement will be:

Department of Health Services	Contractor
Name of DHS Contract Manager: Bud Lee, Chief Provider Rate Section Telephone: (916) 552-9639 Fax: (916) 552-9504	Name of Contractor's Contract Manager [TBD] Telephone: [To be determined] Fax: [To be determined]

Direct all inquiries to:

Department of Health Services	Contractor
Section or Unit Name: Provider Rate Section Attention: Bud Lee, Chief Street address: 1501 Capitol Avenue, Suite 71.4001, MS 4600 P.O. Box Number 942732 Sacramento, CA 94234-7320 Telephone: (916) 552-9639 Fax: (916) 552-9504	Section or Unit Name, if applicable [TBD] Attention: [To be determined] Street address [To be determined] P.O. Box Number [To be determined] City, State Zip Code [To be determined] Telephone: [To be determined] Fax: [To be determined]

Either party may make changes to the information above by giving written notice to the other party. Said changes shall not require an amendment to this agreement.

5. **Services to be Performed**

The Proposer shall indicate in its proposal its qualifications and experience which demonstrate its ability to perform the following services, which will be required of the Contractor:

- a. Analyzing and presenting rate, payment, and utilization information, and relating such information to cost information and/or issues raised in litigation and regulation development.
- b. Reviewing court documents, discovery materials, and other relevant materials, and preparing analyses appropriate to litigation.

In addition, the Contractor may be required to perform any or all of the following services. The following list of services is not intended to be definitive or exhaustive, nor is it intended that any given service will necessarily be requested of the Contractor. The intent of the following list is only to characterize the type of services that DHS has requested of Contractors in the past, and that may also be requested of the Contractor under this Contract. The Proposer shall indicate in its proposal its qualifications and experience which demonstrate its ability to perform the following services:

- a. Developing and maintaining automated databases used to facilitate analyses of issues in litigation and regulation development and to serve as the foundation of an evidentiary base to support issue statements, arguments, and proposals in meetings, public hearings, and trial proceedings.
- b. Constructing and updating, as necessary, a computer model of a Medicaid reimbursement system for various providers, including but not limited to long-term-care, hospital, and outpatient facilities for the purpose of analyzing individual reimbursement variables (i.e., geographic location, inflation factors, audit adjustments, etc.) and their relative impact on the total reimbursement system.
- c. Analyzing the financial condition of designated classes of providers over time, with a specific focus towards relevant issues arising in litigation and regulation development.
- d. Analyzing budget, reimbursement, and industry economic trends as they relate to litigation and regulation development.
- e. Analyzing publicly available national information and information from other states, as it relates to litigation and regulation development.
- f. Performing analysis and research to produce explanatory text and graphics to support litigation and regulation development.
- g. Designing and preparing trial exhibits, document production requests, and other pleadings, and other written and/or oral testimony, where appropriate, in connection with litigation and regulation development.
- h. Analyzing and evaluating Medicaid reimbursement levels over time.
- i. Providing expert testimony for litigation and regulation development.
- j. Analyzing the effects of federal or state requirements on various provider reimbursement related issues.
- k. Preparing and submitting Monthly Work Summary Reports which shall address all project deliverable requirements and performance requirements. The Monthly Work Summary Reports shall include detailed updates of all goals, objectives/deliverables, functions, tasks, activities, and project milestones. Monthly Work Summary Reports are due to DHS no later than fifteen (15) calendar days after the end of each calendar month, for the month that is being summarized in that Monthly Work Summary Report.